

## Overview and Scrutiny Management Board 2012/13

13 March 2013

### TRACKING DECISIONS

Grey = Completed

Minute number	Decision	Date agreed	Action by	Progress	Target date
Min 48. 21.09.12	<p><b>Members of Parliament for Plymouth Moorview and Plymouth Sutton and Devonport</b></p> <p>The Management Board <u>agreed</u> to –</p> <ol style="list-style-type: none"><li>1. ask MPs to press for an early response from the Department of Work and Pensions to the city council's requires for data concerning crisis loan awards;</li><li>2. ask MPs to seek early clarification on permitted development policy changes;</li><li>3. request MPs to take every opportunity to press for apprenticeships and employment for young people within the city;</li><li>4. provide information to MPs to look again at the impact of housing related benefits and tax changes relating to fosterers and carers.</li></ol>		Lead Officer	<p><b>Completed</b></p> <p>Responses were provided to the Board at the meeting held on 12 December 2012.</p>	
Min 83 12.12.12	<p><b>Tracking Resolutions</b></p> <p>The Management Board <u>agreed</u> –</p> <ol style="list-style-type: none"><li>1. that arrangements are made to meet the City's MPs in February/March 2013 and the work programme amended to reflect this change;</li><li>2. to follow up the MPs responses to the written questions submitted by Board Members.</li></ol>		DSO	<p>A meeting had been arranged for Friday 5 April 2013 at 1.30 pm – 2.30 pm.</p> <p>The questions have been forwarded to the city's MPs and responses are awaited.</p>	April 2013

Min 88 12.12.12	<p><b>Cabinet Member</b></p> <p>The Board <u>agreed</u> to review whether it should receive progress reports on the Energy to Waste Plant in three months' time.</p>		Lead Officer/ DSO		March 2013
Min 90 12.12.12	<p><b>Paperless Office for Elected Members</b></p> <p>The Board <u>agreed</u> that –</p> <ol style="list-style-type: none"> <li>1. the paperless office pilot will commence in February 2013 with the note book option and the feasibility of using tablets will also be explored;</li> <li>2. the ICT Project Manager will contact individual Board Members to ascertain their connectivity/equipment requirements.</li> </ol>		Lead Officer/ DSO	<p>Training sessions had been held in February. The first meeting to go 'paperless' would be 13 March 2013.</p> <p>Members had been contacted regarding connectivity/equipment requirements. <b>Completed</b></p>	March 2013
Min 91 12.12.12	<p><b>Cabinet Responses to Budget/Revised Corporate Plan Recommendations – Progress Report</b></p> <p>The Board <u>agreed</u> that –</p> <ol style="list-style-type: none"> <li>1. the Lead Officer will undertake further work on the recommendations that had been identified as incomplete, in order to provide further information for questioning;</li> <li>2. each individual Member of the Board will be contacted to ascertain how they would like their budget scrutiny agenda pack/handbook delivered on 21 December 2012.</li> </ol>		Lead Officer/ DSO	<p>Work had been undertaken to provide further information for questioning at Budget Scrutiny.</p> <p>Members had been contacted regarding their individual requirements for the despatch of the Budget Scrutiny agenda pack and handbook. <b>Completed</b></p>	January 2013

Min 92 12.12.12	<b>Budget Scrutiny – Aims and Objectives</b>  The Board <u>agreed</u> its aims and objectives for Budget Scrutiny 2013.		Lead Officer/ DSO	The aims and objectives were applied to the Budget Scrutiny process which took place in January 2013. <b>Completed</b>	January 2013
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<p>Min 93 12.12.12</p>	<p><b>Recommendations</b></p> <p>The Board endorsed and <u>agreed</u> the following recommendations –</p> <p>1. with regard to Growth and Prosperity OSP -</p> <p>Heart of South West Local Enterprise Partnership minute 42 refers (recommended that Plymouth City Council continues to work with the Heart of South West Local Enterprise Partnership, as well as other partners within its sub region, in the interests of the city around major strategic issues such as City Deals and transportation, and in order to support local businesses accessing LEP influenced or controlled funding streams);</p> <p>Heart of South West Local Enterprise Partnership minute 42 refers (recommended that Tim Jones, Chair of the LEP and future Chief Executive of LEP to attend the Panel’s meeting in May 2013 to provide an update an review progress of LEP since November 2012;</p> <p>Government proposals to change the planning system minute 45 refers (see minute 93(4)).</p> <p>Work programme minute 48 refers;</p> <p>2. with regard to Health and Adult Social Care OSP –</p> <p>Plymouth NHS Hospitals – Car Parking minute 43 refers (recommend to the Cabinet Member for Transport that Plymouth City Council increase marketing activity with regard to the George Park and Ride for access to the Hospital site and sustainable transport links to all health care sites across the city are reviewed by the Cabinet Member for Transport and a written report provided to the Panel).</p>	<p>DSO</p>	<p>Fed back to Panel.</p> <p>Fed back to Panel.</p>	<p>December 2012</p>
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	<p>3. with regard to Support Services OSP –</p> <p>Governance of capital programme minute 40 refers (request the Cabinet Member for Finance to provide further evidence on how Member involvement could be built into the process);</p> <p>School Academy Transfer minute 43 refers (request information on which services are being offered to schools from outside the city; reassurance that a proactive approach is being taken to ensure that business is not lost);</p> <p>Revenue and benefits monthly position statement minute 44 refers (request a report on wait times and customer satisfaction levels in relation to revenues and benefits customers at the Civic Centre).</p> <p>4. the Customers and Communities OSP-</p> <p>Review the impact of Clause 5, modification or discharge of affordable housing requirements secured through Section 16 agreements, in the Growth and Infrastructure Bill, to determine the impact this clause may have on local communities as a result of applicants applying to the local authority for modifications to or removal of agreed S105 agreements with respect to affordable housing; where an authority fails to make a determination within the specified time or determine that no modification will be made, the applicant may appeal to the Planning Inspectorate.</p>			<p>Fed back to Panel.</p> <p>Fed back to Panel. <b>Completed</b></p>	<p>December 2012</p>
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<p>Min 94 12.12.12</p>	<p><b>Work Programme</b></p> <p>The Board <u>agreed</u> –</p> <p>1. the Panels’ work programmes and its own work programme;</p> <p>2. that the bi annual scrutiny reports are removed from all Panels’ work programmes;</p>		<p>Lead Officer/ DSO</p>	<p>Fed back to Panels.</p> <p>Fed back to Panels. <b>Completed</b></p>	<p>February 2013</p>
<p>Min 94 12.12.12</p>	<p><b>Work Programme</b></p> <p>3. to arrange a meeting of the city’s MPs in February/March 2013.</p>		<p>Lead Officer/ DSO</p>	<p>A meeting had been arranged for Friday 5 April 2013 at 1.30 pm – 2.30 pm. <b>Completed</b></p>	<p>April 2013</p>
<p>Min 96 12.12.12</p>	<p><b>Task and Finish Updates/Reports</b></p> <p>The Board <u>agreed</u> –</p> <p>1. to recommend the task and finish group report on Subsidised Bus Routes and Through Ticketing to Cabinet for its approval, subject to the amendment of the report to read ‘Dylan Morris’;</p> <p>2. that the comments from the Youth Parliament will be forwarded to the bus companies for information.</p>		<p>Lead Officer/ DSO</p>	<p>Cabinet would be considering the report at its meeting on 12 February 2013.</p> <p>Fed back to Panel. <b>Completed</b></p>	<p>February 2013</p>

<p>Min 100 09.01.13 14.01.13 16.01.13</p> <p>Min 105 30.01.13</p>	<p><b>Budget and Corporate Plan Scrutiny Report 2013</b></p> <p>The Board <u>agreed</u> that the report and recommendations are approved, as submitted and forwarded to Cabinet for its consideration.</p> <p><u>Agreed</u> the report subject to the following amendments –</p> <p>1. the addition of a bullet point to paragraph 3.7.1</p> <p>Recruitment and retention of nursing staff</p> <p>2. the addition of an extra paragraph 4.8 to read ‘about the commitment of the partner organisations to working with the council to improve public safety’.</p> <p>(Cabinet responses will be attached as a separate document once considered by the Board at its meeting scheduled 13 March 2013)</p>		<p>Lead Officer/ DSO</p>	<p>The report and recommendations were submitted to Cabinet at its meeting held on 12 February 2013.</p> <p>The Cabinet responses would be submitted to the Overview and Scrutiny Management Board at its meeting scheduled for 13 March 2013.</p>	<p>March 2013</p>
<p>Min 104 30.01.13</p>	<p><b>Devon and Somerset Fire and Rescue Service Draft Plan 2013/14 to 2013/2015</b></p> <p><u>Agreed</u> that an Overview and Scrutiny Management Board task and finish group is set up to look at the draft plan in more detail and that this will take place prior to closure of the consultation period in April in order that a formal response to the proposals can be submitted, witnesses to be invited to include representatives from –</p> <ul style="list-style-type: none"> <li>• the Dockyard</li> <li>• the DSFRS trade union</li> <li>• Plymouth Community Homes/Plymouth Community Healthcare</li> </ul>		<p>Lead Officer/ DSO</p>	<p>The Work Programme Request (PID) be submitted to the 13 March 2013 Board meeting.</p> <p>Task and finish group meeting(s) to be held in March/April 2013</p>	<p>March/April 2013</p>